Metadata of the Document

S. No.	Data elements	Values
1.	**Title**	eGOV-PID: Preservation Metadata & Schema
2.	**Title Alternative**	e-Governance Standard for Preservation Information Documentation (eGOV-PID) of Electronic Records
3.	**Document Identifier** *(To be allocated at the time of release of final document)*	eGOV.DP.01-02
4.	**Document Version, month, year of release** *(To be allocated at the time of release of final document)*	Version 1.0 December 2013
5.	**Present Status**	Notified
6.	**Publisher**	Department of Electronics and Information Technology (DeitY), Ministry of Communications & Information Technology (MCIT), Government of India (GoI)
7.	**Date of Publishing**	06/12/2013
8.	**Type of Standard Document** *(Policy / Technical Specification/ Best Practice /Guideline/ Process)*	Technical Specification
9.	**Enforcement Category** *(Mandatory/ Recommended)*	Mandatory
10.	**Creator** *(An entity primarily responsible for making the resource)*	The Expert Committee for Digital Preservation Standards and Guidelines under the Chairmanship of Dr. Gautam Bose, Deputy Director General, National Informatics Centre (NIC)
11.	**Contributors** *(An entity responsible for making contributions to the resource)*	Centre of Excellence for Digital Preservation, Sponsored by DeitY, established at C-DAC Pune.
12.	**Brief Description**	The eGOV-PID provides a standardized metadata dictionary and schema for describing the "preservation metadata" of an electronic record. This standard proposes to capture most of the preservation information (metadata) automatically after the final e-record is created by the e-Government system. Such preservation information documentation is necessary only for those e-records that need to be retained for long durations (e.g. 10 years, 25 years, 50 years and beyond) and the e-records that need to be preserved permanently. The implementation of this standard helps in producing the valid input i.e. Submission Information Package (SIP) for archival and preservation purpose as per the requirements specified in the ISO 14721 Open Archival Information Systems (OAIS)

S. No.	Data elements	Values
		Reference Model. The eGOV-PID allows to capture the preservation metadata in terms of cataloging information, enclosure information, provenance information, fixity information, representation information , digital signature information and access rights information.
13.	**Target Audience** *(Who would be referring / using the document)*	• E-record producers and data managers • Departmental Record Officers (DROs) record keepers, archivists and preservation officers • All stakeholders in central and state government, as well as public and private organizations involved in execution, design, development and implementation of e-Governance applications. • Central, state, district level archiving organizations
14.	**Owner of approved standard**	DeitY, MCIT, New Delhi
15.	**Subject** *(Major Area of Standardization)*	Digital Preservation
16.	**Subject. Category** *(Sub Area within major area)*	Preservation Metadata for Electronic Records
17.	**Coverage. Spatial**	INDIA
18.	**Format**	PDF
19.	**Language** *(To be translated in other Indian languages later)*	English
20.	**Copyrights**	DeitY, MCIT, New Delhi
21.	**Source** *(Reference to the resource from which present resource is derived)*	• ISO 15836:2009 Information and documentation -- The Dublin Core metadata elements • ISO/TR 15489-1 and 2 Information and Documentation - Records Management: 2001 • ISO 14721:2012 Open Archival Information Systems (OAIS) Reference Model • Metadata Encoding and Transmission Standard (METS), Library of Congress, 2010 • InterPARES 2, International Research on Permanent Authentic Records, A Framework of Principles for the Development of Policies, Strategies and Standards for the Long-term Preservation of Digital Records, 2008 Adaptation of above sources is based on the research carried out by the team of Centre of Excellence for Digital Preservation Project at C-DAC Pune.
22.	**Relation** *(Related resources)*	This standard is to be used in conjunction with Best Practices & Guidelines for Production of Preservable Electronic Records (PRoPeR).